



THE Waterford
COMMUNITIES

Please indicate at which community you'd like to work (may check all)

- | | | |
|--|--|--|
| <input type="checkbox"/> Waterford at
College View
Assisted Living | <input type="checkbox"/> Waterford at
Williamsburg
Assisted Living | <input type="checkbox"/> Waterford at
Wilderness Hills
Memory Care |
|--|--|--|

Notice to Applicants

This facility does not discriminate on the basis of age, gender, race, religion, national origin, or disability other than those related to the ability to perform the job for which the applicant is being considered. Nebraska law requires the facility to perform a criminal background check and registry checks on all direct care staff. It is the policy of this facility not to hire direct care staff with criminal histories involving violence, abuse, neglect, or misuse of other's property. State law also requires every staff person to complete a health history screen. This facility may require a physical examination by a health care professional at the facility's expense. Dishonesty in completing this form is reason for immediate dismissal.

This application must be completed in full in order to be considered for employment.

Name _____ Social Security No. _____ - -
Last First Middle

Address _____
Street City State Zip

Phone Numbers _____
Phone Cell e-mail

Position applied for _____ Hours: Day Evening Night
 Full Time Part Time Temporary

Date of Application: _____

Date I am **AVAILABLE** to work: _____ Days/Hours of Availability _____

EDUCATION

	<u>Name</u>	<u>Degree/License Obtained</u>	<u>Graduated</u>
			<u>Yes No</u>
High School	_____	_____	_____
Vocational/	_____	_____	_____
Community College	_____	_____	_____
University	_____	_____	_____
Other	_____	_____	_____

Please list any other certificates or recognitions received:

EMPLOYMENT EXPERIENCE

Starting with your present or last job, include military service assignments and volunteer activities, and give work experience for your last 3 jobs.

PRESENT OR LAST JOB

Employer Name	Dates of Employment	Work Performed
_____	From _____	_____
Address _____	To _____	_____
Job Title _____	_____	_____
Supervisor _____	Phone _____	Rate/Salary - Starting/Final _____
Reason for leaving _____	May we contact? _____	Was 2 weeks notice given? _____

2ND LAST JOB

_____	Dates of Employment	Work Performed
Employer Name		
_____	From _____	_____
Address		_____
_____	To _____	_____
Job Title		
_____	_____	_____
Supervisor	Phone	Rate/Salary - Starting/Final
_____	_____	_____
Reason for leaving	May we contact?	Was 2 weeks notice given?

3RD LAST JOB

_____	Dates of Employment	Work Performed
Employer Name		
_____	From _____	_____
Address		_____
_____	To _____	_____
Job Title		
_____	_____	_____
Supervisor	Phone	Rate/Salary - Starting/Final
_____	_____	_____
Reason for leaving	May we contact?	Was 2 weeks notice given?

***Please explain significant lapses in employment larger than 3 months:**

Have you or any of your relatives or friends been employed by any *Waterford* facility? _____ Yes _____ No

If Yes, please explain: _____

Have you ever been convicted of a felony or misdemeanor? _____ Yes _____ No

If Yes, please explain: _____

PROFESSIONAL REFERENCES

Please provide three character references (do not include family members).

_____ (____)	_____	_____	_____
Name	Phone	Relationship	How long known
_____ (____)	_____	_____	_____
Name	Phone	Relationship	How long known
_____ (____)	_____	_____	_____
Name	Phone	Relationship	How long known

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application for employment is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment.

I authorize any insurance company, employer, educational institution, law enforcement organization, state and federal agency including Nebraska's Department of Labor, information services bureau, medical facility, and other persons contacted to release or to verify any of the information regarding my character, performance, qualifications, background, prior disciplinary employment record, and reasons for termination of past employment to requesting Employer or its agent and release all parties involved in providing said information from any responsibility or liability.

I also authorize the release of my driving history, criminal records, worker compensation records, and understand that they may contain information about my background, mode of living, character, and personal reputation.

I acknowledge that a telephone facsimile or photographic copy shall be as valid as the original.

I understand and agree that a job offer from The Waterford is contingent upon the background checks required by the company and a clean drug test done upon hire and randomly thereafter and nothing negative on my physical.

If hired, I agree I will serve at the will of the company and further agree that I shall be bound by the rules, policies, regulations and terms and conditions of employment of the firm as they are from time-to-time changed with or without notice to me.

I agree that either party may terminate the employment relationship, with or without cause, at any time for any reason.

I hereby authorize the company to deduct from each and every period of my pay any amounts necessary to offset any damages caused by me or the value of property or money entrusted to me by, or owed by me to the firm during the course of my employment.

I agree that these arrangements may only be altered in writing directed to me personally by the Administrator.

I further agree that if I should bring any action or claim arising out of my employment against the company in which the company prevails, I will pay to the company any and all costs incurred by the company in defense of said claims or actions, including attorney's fees.

Applicant Signature

Date